

## AD ALTARE DEI

### INSTRUCTIONS & REGISTRATION FORM

Read & Complete before you begin work on the Ad Altare Dei Emblem

This page provides additional information for Scouts and Counselors and clarifies instructions contained in the **Ad Altare Dei Scout Manual**. (#33094). The candidate should read pages 2 and 3 of the **Scout Manual**.

1. To begin work you must be: a registered Boy Scout, have completed the sixth grade and be active in your Troop for at least six months before beginning this program. All requirements must be completed prior to the Scout's eighteenth birthday. [The Ad Altare Dei is now available for young ladies registered in a Venturing or Sea Scout crew. The minimum age is 13 and be active for six months before beginning the emblem and be completed before her eighteenth birthday.](#)
2. Counselors for the *Ad Altare Dei Religious Emblem* must be trained and certified by the Catholic Committee on Scouting of the Diocese of Rockville Centre.
3. [Counselor's should complete this fill-in form and e-mail it \(or print and mail it to the Scouting Office\) prior to step 4. A separate form is required for each Candidate and the form can be saved on your computer. \*\*MAC users should open this form with Adode Reader.\*\*](#)
4. Complete the application form contained in the front of the Ad Altare Dei Scout Manual. **The application form requires the signature of the Applicant, Parent / Guardian, the Counselor, the Unit Leader, and the Pastor.** [Keep the original application form attached to the Ad Altare Dei Manual.](#)
5. All written work is to be completed according to Instructions on page 3 of the **Scout Manual**. All work must be noted in the manual or a separate binder where there is no room in the manual. Candidate made items (Banners, vestments, Mass articles, etc.) must be submitted at the Board of Review. Photographs may also be used.
6. Typically, the Ad Altare Dei Scout Manual is started in **September**. **The AAD Manual** must be completed **no later than April 30** of the year the emblem is to be received.
7. Upon reception of the application and the **AAD Manual**, the Candidate will be notified by mail as to the date, time and location of his/her Ad Altare Dei Board of Review. The Candidate must appear in full Boy Scout uniform.

Candidate's Last Name _____		Candidate's First Name _____	
Address _____			
City _____		State _____	Zip Code _____
Grade _____	Date of Birth _____	Troop/Crew No. _____	Phone _____
Candidate's Parents Email _____			
Parish Name _____		Parish Town _____	
Counselor's Last Name _____		Counselor's First Name _____	
Counselor's Address _____			
City _____		State _____	Zip Code _____
Counselor's Phone _____			
Counselor's Email _____			

MAIL ONLY:  
Catholic Scouting Office  
50 North Park Avenue  
P.O. Box 9023  
Rockville Centre, NY 11571-9023  
Questions - (516) 678-5800 ext 245  
REV 2016/7

Save the filled-in form to your PC and e-mail it to:

[scouting@drvc.org](mailto:scouting@drvc.org)  
[odaluz@optonline.net](mailto:odaluz@optonline.net)

**NOTE: If you use a MAC, please fill out the form using ADOBE READER not PREVIEW.**